

**NEW DURHAM BOARD OF SELECTMEN MEETING**  
**New Durham Town Hall**  
**March 7, 2016, 7:00p.m.**

**Present**

Chair David Bickford  
Selectman David Swenson  
Selectman Gregory Anthes

**Also Present:**

Scott Kinmond, Town Administrator  
Cathy Orlowicz, resident  
Bill Kendrick, resident  
Clayton Randall, resident  
Dot Veisel, resident  
Jen Nyman, resident  
Matt Libby, resident  
Susan Randall, resident  
Joan Swenson, resident  
Elizabeth Cantrall, resident

**Call to Order**

Chair Bickford called the meeting to order at 7:00p.m.

**Appointments/Announcements**

Selectman Swenson commended the responses of the New Durham Highway Department in collaboration with the State of New Hampshire Department of Transportation and New Hampshire Fish & Game with the sink hole situation that occurred on March 28, 2016 at the juncture of Merrymeeting Road, South Shore Road, and Powder Mill Road.

**Public Input**

Cathy Orlowicz, representative of the Boodey House Committee, stated the committee is looking to schedule a fundraiser in August with the church hosting the event. The church representative is asking for proof of insurance from the Town to assure proper coverage is in place for the event. Town Administrator Kinmond will check on this with Primex and provide information to the Boodey House Committee.

Ms. Orlowicz also asked for an update on the PayPal usage request that was made last year to facilitate fundraising efforts. She stated they have collected about \$10,000 so far and are in the final stages of their marketing plan. The PayPal approach would allow easier access for individuals to contribute to the Boodey House fundraising activities.

Bill Kendrick, resident, stated some people have commented to him that they are having a hard time making it to the Board of Selectmen meetings when they are in the evening and asked if the Select Board would consider having some meetings on Saturdays or

afternoons. Chair Bickford stated they would discuss the suggestion. Selectman Swenson stated that in years past the Select Board held one meeting on a Monday evening and the second meeting on a Monday afternoon but this was changed in 2015.

Clayton Randall, resident, stated he has received the same feedback regarding times of Board of Selectmen meetings.

### **Agenda Review**

No changes were made.

### **Department Reports/Issues**

No department heads were requested to be present.

### **Town Administrator's Report**

Town Administrator Kinmond gave an update for the Command Car and stated it was taken to Region 9 Vocational Technology Auto Body shop and work has begun with removing decals and repainting. He noted some surface rust spots are also being addressed.

Town Administrator Kinmond also gave an update on the sinkhole situation and commended the crews involved. He stated they are still waiting on parts to make the repair and noted he will be following up with the State Engineer. It was clarified there won't be any expenses to the Town as the cause of the problem was a cracked water pipe owned by the NH Fish & Game..

Town Administrator Kinmond gave an update on the hiring process for the Department of Public Works Director and stated interviews were conducted last week. He stated a candidate has been selected and he is continuing background checks and awaiting Select Board action before making a conditional offer of employment.

### **New Business**

#### **Special Event License**

An event application was reviewed for the 5K Road Race hosted by the Parks and Recreation Committee and scheduled for July 30, 2016. Chair Bickford asked about the police coverage. Town Administrator Kinmond stated the Police Chief had signed off on the event.

**Selectman Swenson made a motion to approve the Special Event license for July 30, 2016 for the Annual 5K Road Race hosted by the New Durham Parks and Recreation Commission. Selectman Anthes seconded the motion. Motion passed, 3-0-0.**

### **Other**

A resignation letter was reviewed from Cameron Libby from the New Durham Fire Department. Selectman Swenson thanked Mr. Libby for his service and asked that an exit interview be arranged and conducted by the Town Administrator.

### **Board of Selectmen Meeting**

Town Administrator Kinmond asked that the Board of Selectmen plan a meeting for next Monday for discussion of the Select Board meeting schedules and other Town business with timing concerns such as the official approval for the DPW Administrative Assistant. He stated he would also be sending out information for goals and objectives of the Board of Selectmen for the next year. There was consensus to schedule a meeting for March 14, 2016 at 7:00p.m.

### **Inspector of Elections Appointment**

**Chair Bickford made a motion to appoint Wendy Fenderson as Alternate Inspector of Elections with term to expire August 1, 2016 or until a successor is appointed. Selectman Anthes seconded the motion. Motion passed, 3-0-0.**

### **Approval of Minutes**

Meeting of February 25, 2016 – Public Meeting: Edits were made. **Chair Bickford made a motion to approve the minutes as amended. Selectman Anthes seconded the motion. Motion passed, 3-0-0.**

Meeting of February 18, 2016 – Non-Public Meeting Unsealed Minutes: Edits were made. **Selectman Swenson made a motion to approve the minutes as amended. Chair Bickford seconded the motion. Motion passed, 3-0-0.**

Town Administrator Kinmond stated the Board may wish to go into non-public session to discuss the minutes of sealed non-public meetings.

**Chair Bickford made a motion to enter into non-public session pursuant to RSA 91-A: 3 II (a) – the dismissal, promotion or compensation of any public employee or the disciplining of such employee and (c)- matter which, if discussed in public would likely affect adversely the reputation of any person. Selectman Anthes seconded the motion. Motion passed, 3-0-0.**

**Roll Call: Selectman Swenson – Aye; Selectman Anthes – Aye; Chair Bickford – Aye.**

The Board entered non-public session at 8:08p.m.

Business was reconvened in public session at 9:26 p.m., in the Town Hall Meeting room. **Selectman Anthes made a motion to seal the non-public minutes because it was determined that divulgence of this information would affect adversely the reputation of any person other than a member of this board. The motion was seconded by Selectman Bickford.**

Roll call to seal the minutes:

Sel. Bickford Yes

Sel. Swenson No  
Sel. Anthes Yes

Motion to seal the minutes passed 2 – 1.

**Selectman Swenson made a motion to adjourn the meeting. Selectmen Anthes seconded the motion, and it was moved 3-0. The meeting was adjourned at 9:34 p.m.**

Respectfully submitted,

Jennifer Riel,  
Recording Clerk

Final Approved 03-21-16 sdk